Boston University, CELOP

Summer Semester, 2014

**Course: E4210 -** iBT TOEFL Preparation: Intermediate

## Mondays & Wednesdays, 1:30-3:50 p.m.

Rooms: Mondays – EOP 267/258; Thursdays – EOP 271

## Instructor: Jamie Beaton

## Contact Information Office: EOP 230

Office hours: Tuesday & Wednesday, 12:00-1:00

617-353-7947, [jbeaton@bu.edu](mailto:jbeaton@bu.edu)

Blog: <http://blogs.bu.edu/jbeaton>

**Textbook(s):** Longman Introductory Course for the TOEFL, iBT

(Deborah Phillips)

**Other Required Materials:** pens, pencils, notebooks, plenty of blank paper, access to a computer with internet capability

**Course Overview:**

In this course we will practice all four sections of the iBT TOEFL: Reading, Listening, Speaking, and Writing. The primary goal is for students to become more familiar with the iBT TOEFL format and with the strategies for answering questions and managing time. They will also improve listening and reading comprehension, practice note-taking skills, develop proficiency in writing a short timed essay, increase fluency and confidence in impromptu speaking, and add vocabulary. Most of the exercises and practice tests will be in the authentic iBT TOEFL style but will use intermediate level English. Later in the semester, some of the materials will be of real TOEFL-level difficulty.

**Assessment Criteria:**

Student progress will be evaluated on attendance and participation, and on performance on review exercises, mini-tests, essays, and recordings.

**Policies:**

* Attendance: You are expected to attend all classes. To receive a Certificate of Attendance, you must not miss more than 15% of the total hours for core and elective classes. If you miss a class you are responsible for learning what work you have missed.
* Punctuality: Be on time for every class - class will start promptly at 1:30 PM. If you are late, enter the classroom quietly with your class materials in your hands, causing as little disturbance as possible.
* Late Policy: If you are up to 10 minutes late at the beginning of class, you will be marked late. If this occurs three times, you will be marked 1 hour late. If you are more than 10 minutes late, you will be considered “late” and ALSO be counted absent for the actual time missed. If you are often late you will be put on probation.

**Class Calendar:** This is an approximate schedule of when we will cover the material. Things may be extended, shortened, re-ordered, or deleted as needed.

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| **Week** | **Reading** | **Listening** | **Speaking** | **Writing** | **Tests etc** |
| 1  May 28 | Pre-test | Pre-test | -- | -- | -- |
| 2  Jn 2,4 | Skills 1-2 – Vocabulary & Referents | Skill 1 –  The Gist | Pre-test | Intro to independent task  Skill 9-10 –  Plan & Introduction |  |
| 3  Jn 9,11 | Skill 3 –  Paraphrasing | Skill 2 –  Details | Skills 1-2 – Independent tasks | Skills 11-12 –  Independent task |  |
| 4  Jn 16,18 | Skill 4 –  Inserting Sentences | Skill 3 –  Function | Skills 3-4 –  Independent tasks | -- |  |
| 5  Jn 23,25 | -- | Skill 4 –  Speaker’s Stance | -- | Skills 1-2 –  Integrated task | Mini-test 1 |
| 6  Jn 30, Jy 2 | Skill 5 –  Factual Info | Skill 5 –  Organization | Skills 5-8 – Integrated tasks | Skills 3-4 –  Integrated task |  |
| 7  Jy 7,9 | Skill 6 –  Negative Facts | Skill 6 –  Relationships | Skills 9-12 –  Integrated tasks | Skill 5-6 –  Integrated task | Mini-test 2 |
| 8  Jy 14,16 | Skill 7 –  Inferences | Post-test | Skills 13-15 –  Integrated tasks | Review Ex.  p. 266 | -- |
| 9  Jy 21,23 | Skills 8 –  Purpose | -- | Skills 16-18 – Integrated tasks | -- | -- |
| 10  Jy 28,30 | Skill 9 –  Summaries | -- | -- | -- | Mini-test 3 |
| 11  Aug 4,6 | Skill 10 –  Tables | -- | -- | -- | Complete Test |
| 12  Aug 11,13 | -- | -- | -- | -- | Complete Test |

**The CD-ROM**

A very useful part of the course materials is the CD-ROM. It has a lot of practice exercises and tests, all different from the textbook. Also, students (you) can send their results electronically to the teacher (me). Instructions on how to use the CD-ROM are in the book on the inside front cover. To send me your data, you will need the following information:

Class ID – E4210

My email – [jbeaton@bu.edu](mailto:jbeaton@bu.edu)

CD-ROM material will be given as homework. I expect to receive it from everyone on time.

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| **Due date** | **Skills Section** | **Mini-Tests** |
| Sun 6/8 | Reading – Vocab & Reference |  |
| Sun 6/15 | Listening – Basic Comprehension | Mini-Test 1 (Reading and Listening sections) |
| Sun 6/22 | Reading - Sentences |  |
| Sun 6/29 | Listening – Pragmatic Understanding |  |
| Sun 7/6 | -- | Mini-Test 2 (Reading and Listening sections) |
| Sun 7/13 | Reading – Details |  |
| Sun 7/20 | Listening – Connecting Information | Mini-Test 3 (Reading and Listening sections) |
| Sun 7/27 | Reading - Inferences |  |
| Sun 8/3 |  |  |
| Sun 8/10 | Reading – Reading to Learn | Mini-Test 4 (Reading and Listening sections) |