**STHSA Meeting April 16, 2014**

**Attendance:**

Laura Owen, MDiv ‘15

Desi Sharp, MDiv ’14, vice president

Kristen Redford, MDiv ’15, secretary

Anne Hill, PhD

Haley Jones, MDiv ’15, treasurer

Kourtni Brown, MDiv ’15

Ashley Anderson, MDiv/MSW ‘14

Joseph Kyser, MDiv ’15, president

**Community Lunch:**

--We need transfer money to Community Life office for our upcoming week sponsoring Community Lunch. Anne moved to transfer $250 from STHSA to the Community Life Office to cover the remaining balance of STHSA’s sponsored lunch. Kristen 2nds. Passes 7-0-1.

**Writing in English Course**

--Voices concern over need for Writing in English class for students whose first language isn’t English. Josh Hassler will be doing one that's highly recommended not required but not required of all incoming international student. We are currently unsure if it's a 4 credit course or a small 1-2 credit additional class.

**Elections**

--People need to nominate for positions. At Community Lunch today will be a container and slips of paper for people to write down suggestions. Desi will make the announcement.

**Graduation Celebration**

--Graduation Celebration will be May 16th on the 18th floor of StuVi. It will most likely be a buffet. Calissa is helping with decorations and invitations which will be hopefully out next week. All remaining details are anticipated to be finalized by next week.

**Coffee Maker for Community Space**

--Ashley purchased a coffee maker for under $50.

**Graduate Leadership Coalition Update**

--Joseph will represent STH at the upcoming meeting.

**Suggested Bylaw Changes**

--possibly make it part of Public Relations Officer’s responsibilities to check and maintain the STHSA email address.

--actually begin putting the annual financial report on the STHSA website. This is already part of bylaws but hasn’t been done before this year. Will happen before new executive board takes over.

--section V.A12: articulate that the executive board is comprised of the executive council of five officers elected in the spring and the six representatives elected in the fall

--Public Relations Officer description is moved between the Secretary’s and First Year Representative’s descriptions and the officer is made fifth in order to preside over meetings if all other higher officers are absent.