29 November, 2010
STHSA Meeting
STH Room 115
5:00-6:00pm
Attendees: Dan, Debbie, Ko, Nory, Sara Beth, Nathan, Andrew, Maya, Jen Q., Soren

Agenda:
1) Food for event (Game Night) – Students discuss plans to co-sponsor Game Night by purchasing desserts
   Andrew – food for event next Thursday
   Ideas for dessert – Finale (purchase order) and Shaws (also take purchase order)

   **Andrew – motion to purchase dessert for Thursday game night, and move STH sponsored event from Dec. 9 to third or forth week of January – motion to use up to $200 for dessert – seconded – all in favor – no objections**

   **Jen – motion to decide date and plans for welcome back event in January at our next meeting – all approve – no objections**

2) Conference Funding –
   Students discuss current status of conference funding budget, agree to discuss overall STHSA budget issues at next meeting, discuss current conversations with Deans office about receiving matching funds for students

   Jen – issues of retrospective funding
   Nathan issue was receipts – meeting with Dean Newsome implied most important issue was meeting standards that faculty talked about –

   General Discussion: problem that there may not be as many claims in the spring – it’s taken a lot of time its taken to get this far with receiving commitment from faculty– what do we do

   Andrew – table this till next semester
   Nathan – where is the documentation about administrative policies regarding requests and receipt of monies – what are the standards that the faculty need to meet
   Jen – conversations that we’re having over the last few months may have not been represented to administration – the question is whether or not the faculty is willing to use these funds to match each student, i.e. STHSA gives X student $100, Admin give X student $100
   Debbie – our conversations within STHSA have been built on presupposition that admin will be asked to match per student
   Nory – we should wait till we receive policies from administration about what they expect
   Soren – there exists a discrepancy between whether the funds provided by administration will be to match the budget or match per student – as we talked about before STHSA
students met with Dean Newsome, these issues were to be brought up to her – the students responsible for speaking with Dean Newsome? (Answer: Dan, Nathan, Jeff)
Dan – limited amount of time to discuss with Dean Newsome – document drafted didn’t include everything – we need to be more clear in our conversations with administration
Jen – perhaps if Dean Newsome hears more voices – clearer picture – we need to get on the same page – we can ask her to attend an STHSA meeting

Andrew – we need to wait till we get the document
Nathan – agreed, there we need to make copies and distribute about our own policy and compare that to the policy being drafted by administration
Debbie – go back through minutes, collect motions that we have passed regarding conference funding – will email – we also need to see the draft of the proposal that Jen, Jeff, Dan, and Nathan drew up – as well as older version of admin policy regarding – will collect these and email out

Current Conference Fund requests:
Beth - $100
Josh - $100

Both are doctoral students, asking for funding for NAAL (Liturgical Association)

Motion – to approve (Jen) all requests – seconded – 8 approve – 1 objects – 1 abstain – motion passed

Motion passed

3) International Student Grading
Dan – first year international students required to take an English course – over in CAS – credits don’t count toward graduation – but their grade figures into overall GPA – A few years ago, a compromise was made – class was restructured as pass/fail (P/F) – so that it does not affect GPA – this has been the case for the last few years – last year, however, international students (now in their second year) had to take the class for grade (A,B,C, etc.), this has significantly affected GPA because it got switched to grades and is no longer P/F – Then, to top it off, this year’s incoming international students were not required to take the course – bringing this up because we have a responsibility to advocate for international students on this issue
Andrew – why is this just now being addressed?
Nory – perhaps now that the affects of this are coming up for the second years?
Jen – is there any precedent – any evidence of the written policy behind this issue?
Soren – policy was in bulletin of STH – administered by CELOP – STH policy, not CELOP?
Ko – this is not a CELOP class – this is another requirement (listed as W9…) imposed by the STH
Jen – who do we need to advocate to – STH or CELOP – we need to figure out whose policy this is and who is in charge of fixing this
Dan – informal conversation with Dean Stone
Andrew – is there a policy? what’s going on?
Soren – either policy changed, or STH was in error - The question is, was this an equitable change and what happened?
Jen – my understanding that academic dean has unilateral control to change this
Andrew – who are the students affected by this –
Soren – we need students to self-disclose, illegal by federal law to view grades and list of international students, we need to ask them to self-disclose their grades – perhaps a survey can be created

**Jen – motion to empower Dan to advocate and keep us updated on this – seconded all in favor – Dan abstains – motion passes**

4) Extending Library Hours
Dan – didn’t get a chance to speak with Jim about extension of library hours
Soren – are we covering costs that the university should be covering?
Andrew – need to make sure that the library is NOT open on Sunday
Jen – During finals, library is closed Fridays/Saturdays
Sara Beth – do other departmental libraries keep extended hours?
Jen – yes
Andrew – don’t want it to be open on Sundays
Maya – we need to check into who has been paying library bills
Debbie – Jim will know this, Dan needs to speak with him

**Maya – motion to empower Dan to speak with Jim in the library and set this up extended hours, as well as find out who is responsible for funding – seconded – all in favor – Dan abstains – motion passed**

Outstanding Business:

5) Academic Code of Conduct – student raises question about STHSA affirmation of new Academic Code of Conduct – in reference to recent email by Dean Stone
Soren- we affirmed this new code of conduct months ago, Dean Stone asked executive board to look over, we reviewed changes and affirmed that it was good move, however, we can re-affirm our commitment to it, now that we have student representatives

**Soren – move to affirm Academic Code of Conduct – seconded – all approve – no objections.**

Meeting Adjourned